

Policarpio Mendoza Rolando



PERSONAL DATA

Age: 31
Date of Birth: Oct 18, 1977
Gender: Male
Civil Status: Single
Height: 162.5 cm
Weight: 67 kg
Nationality: Filipino
Religion: Christianity - Catholic

EDUCATION

	Highest Education	Second Highest Education
Education Level:	Prof'l License(Passed Board/Bar/Prof'l License Exam)	Vocational Diploma / Short Course Certificate
Education Field:	Engineering(Electrical/Electronic)	Others
Course:	Bachelor of Science in Electrical Engineering	Auto Diesel Mechanics
School/University:	Tarlac State University	B.E.S.T Institute
Location:	Tarlac City	Tarlac City
Date:	Jun 1996 - May 2001	Jun 1994 - Mar 2005

LICENSES/CERTIFICATIONS

License/Certification Exam Taken	License/Certification No.	Date
1. Registered Electrical Engineer (REE)	0029651	May 15, 2002

WORK EXPERIENCED

I have been working for 5.0 year(s).

1. Position: **COMMISSIONING ELECTRICAL ENGINEER**
Duration: Jun 30, 2007 - Jun 30, 2008(1 yrs)
Company: Hyundai Heavy Industry Co. Ltd.
Company Industry: Oil / Gas / Petroleum
Location: Almahbula Road 210 Block1 Hose 165, Kuwait
Department: Commissioning Department
Job Description: 1. Prepares pre -commissioning and commissioning procedure, dossier/packages.
2. Supervises and assists the vendor in pre- commissioning and commissioning activities of all electrical equipments / field instruments including trouble shooting.

3. Coordinates with the vendors, QA/QC and PMC/PMT to ensure the installation, testing and operation of the equipment is as per the requirements and standards.

4. Assures the safe execution of all commissioning activities.

5. Reviews the project technical documentation and contractual requirements/ Scope of work.

2. Position: **PROJECT ELECTRICAL ENGINEER**
Duration: Mar 7, 2006 - Apr 27, 2007(1.1 yrs)
Company: M.R. Alkathlan For Contracting, Inc
Company Industry: Oil / Gas / Petroleum
Location: King Fahad Industrial Port Jubail Industrial City Kingdom Of Saudi Arabia
Department: Engineering Department
Job Description:
1. Reviews the design packages as per ARAMCO/ SABIC standards and requirements, formulate design, and raise technical queries for further clarification prior for IFC approval.
 2. Prepares material take-off and work schedule.
 3. Coordinates with the vendors and consultants to meet client's requirements.
 4. Supervises the execution and installation of electrical equipments and field instrument.
 5. Supervises the installation of grounding system for all equipments and metal structures. Installation for medium / low voltage power, and control cables.
 6. Supervises the installation of the Cathodic Protection system such as Impressed Current cathodic protection system for storage tank and Sacrificial Anode cathodic protection system for direct buried pipelines.
 7. Supervises the testing of power and control cables such as hi-pot for high voltage/ medium voltage and meggering for low voltage cable.
 8. Supervises and assisted the vendors for pre-commissioning and commissioning of equipment prior in the operation.
 9. Attends weekly projects progress meeting, discuss the ongoing projects execution and inspection activities.
 10. As-builts of drawings
3. Position: **PROJECT ELECTRICAL ENGINEER**
Duration: Apr 7, 2005 - Mar 7, 2006(0.9 yrs)
Company: M.R Al-khatlhan For Contracting, Inc
Company Industry: Oil / Gas / Petroleum
Location: King Fahad Industrial Port Jubail Industrial City Kingdom Of Saudi Arabia
Department: Engineering Department
Job Description:
1. Reviews the design packages as per ARAMCO/ SABIC standard, formulate design, and raise technical queries for further clarification prior for IFC approval.
 2. Prepared material take-off and work schedule.

3. Assists QA/QC department for the preparation of project quality plans, Inspection and Test Plan [ITP], special work procedures, instrumentation and electrical checklist. Including as-built of drawings.

4. Supervises the execution, installation and retro fitment of 34.5KV vacuum circuit breaker, 34.5 KV load interrupter switch, 34.5 KV power cable, 4.16 KV neutral earthing resistor, 3MVA and 750KVA Power Distribution transformer (oil immersed) for main supply, 40KVA and 30 KVA dry type power transformer for small loads, and 4.16 KV Switchgear, 480 V Motor Control Center, UPS, DCS, ESD, Marshalling cabinet, 480V Bus duct, Battery Charger, Battery charger batteries, UPS Batteries, 4.16 KV pump motors, MOV's, control valves, field instrument, power and control panels for equipments, lightings, junction boxes , and cable trays.

5. Supervises the installation of the grounding system for all equipments and metal structures and cabling installation for power, and control cables.

6. Supervises the installation of the cathodic protection system such as Impressed Current Cathodic Protection for storage tank and Sacrificial Anode Cathodic Protection system for direct buried pipelines.

7. Supervises all electrical testing of all electrical equipments.

8. Assists the vendors for pre-commissioning and commissioning of equipment prior in the operation.

9. Attends weekly projects progress meeting, discuss the ongoing projects execution and inspection activities.

4. Position:

ELECTRICAL MAINTENANCE

Duration:

Sep 16, 2002 - Feb 7, 2005(2.4 yrs)

Company:

Global Sewing Inc.

Company Industry:

Textiles / Garment

Location

Phil Excel Compound, Clark Special Economic Zone,

Department:

Maintenance Department

Job Description:

1. Performs maintenance of electrical and electronics system of the plant such as repairing of motors, electromechanical parts, compressor for pneumatic equipment, PLC, and alarm system.

2. Monitors and prepares checklist for all machines to ensure proper condition and functionality prior to the operation.

3. Assists QA/QC, production supervisors, and mechanical personnel to formulate a quality plan 2 weeks ahead for the upcoming job order as per client requirements to maintain competitiveness and produce high quality products on time.

4. Assists safety officers in the orientation for all newly employed personnel regarding safety, familiarization and proper operations in their designated machine and work place.

5. Assists mechanical personnel for changing and setting-up the program and mechanical operation of all machines as per job order requirements.

6. Conducts testing and commissioning for all new machines before settling in operation, including inventory of all incoming and outgoing electrical and mechanical materials and equipment.

SKILLS

Skill	Yrs of Experience	Remarks
1. Computer Application: Microsoft Office (Word, Excel, PowerPoint), CAD, Internet and basic Trouble Shooting	3	

TRAININGS/SEMINARS

Date	Topic/Course Title
Feb 25, 2008- Jun 30, 2008	Authorized Work Permit Receiver , KNPC KNPC Safety Department KNPC, Ahmadi Kuwait
Oct 3, 2007- Jun 30, 2008	Authorized Work Permit Receivers (KOC) Flour Safety Department HSE Department, Ahmadi Kuwait
Dec 6, 2005- Dec 6, 2005	SABTANK WORK PERMIT RECEIVING COURSE SABTANK Safety Department KFIP SABTANK Jubail Industrial City, Kingdom of Saudi Arabia.
Jun 1, 2005- Jun 1, 2005	KING FAHAD INDUSTRIAL PORT WORK PERMIT RECEIVING COURSE King Fahad Industrial Port [KFIP] Safety Department KFIP Jubail Industrial City, Kingdom of Saudi Arabia
Apr 10, 2005- Apr 10, 2005	SAFETY COURSE MRK Safety Department Rastanura, Kingdom of Saudi Arabia
Mar 2, 2002- Mar 2, 2002	SAFETY MEASURE and FIRE FIGHTING COURSE Safety and Fire Brigade Department Phil Excel Compound, Clark Special Economic Zone, Clarkfield Pampanga, Philippines
Feb 2001- Feb 2001	POWER FACTOR CORRECTION, POWER CONTROL PROTECTION and MATHEMATICS PROFICIENCY Schneider Electric Tarlac State University